

Job Posting

Youth Wellness Hub Program Coordinator

Background:

Haliburton County is one of six youth hubs to receive funding from Youth Wellness Hubs Ontario (YWHO), funded by the provincial government. The Ministry of Health and Long-Term Care, and the Ministry of Children and Youth Services will provide support to the project.

Point in Time Centre for Children, Youth and Parents (PinT), in partnership with Haliburton Highlands Health Services (HHHS), has created a Youth Wellness Hub Program Coordinator position. The role is pivotal in ensuring the smooth day-to-day operation of a busy, vibrant Youth Wellness Hub, providing services for a diverse group of youth (ages 12 – 25) within a family community.

The Youth Wellness Hub will provide an inclusive, safe and welcoming space where participants can be social and have access to a broad range of services and supports delivered in an integrated fashion. Services include, but are not limited to primary care, sexual health, mental health, employment, tutoring and homework help, life skills, and other programming possibilities to include First Nations, Métis and Inuit culture and traditional knowledge, music and art.

We recognize that equitable access to employment is an agent in social change. We welcome and strongly encourage employment of persons with lived experiences, economic challenges, from First Nations, Métis and Inuit peoples, people of all ages, ancestry, citizenship, ethnic origin, place of origin, faith, creed, disability, family status, marital status, all genders and sexual orientation.

We welcome applications from First Nations, Métis and/or Inuit persons. 35 hours per week on a 3-year contract.

Responsibilities:

Overall responsible for youth hub including:

- Leading and/or assisting in designing, implementing and monitoring of program implementation and evaluation
- Work in partnership with management and staff to incorporate youth engagement strategies into existing agency program design and any new programs
- Recruitment, hiring, supervision, performance appraisals of staff
- Service Oversight/coordinating of interagency collaboration
- Implementation and coordination of advisory committees
- Liaise, establish and maintain strong working relationships with community partners and indigenous leadership
- Develop and maintain protocols and Memorandums of Understanding
- Leading and monitoring program quality assurance
- Ensuring safe work environment(s)
- Coordinating staff scheduling
- On call responsibilities for hub
- Ability to work a varied schedule

Skills:

- Strong background in anti-oppression and inclusion
- Ability to coach using community development framework
- Youth engagement and ability to coach staff and Advisory Committee Members re: youth engagement and parent engagement
- Have good working knowledge and understanding of indigenous culture and healing practices as well as a strong understanding of First Nations, Métis and Inuit peoples in Canada and the history and legacy of Residential Schools and the "60s Scoop" and its impact on service access
- Strong communication skills
- Time Management
- Collaboration
- Ability to work independently, and as part of a team
- Willingness and ability to work flexible hours, including primarily evenings and weekends

Qualifications:

- Graduate of a minimum two-year social service worker program, child and youth worker program or another relevant program.
- A minimum of two years of experience working directly with youth
- Experience working with First Nations, Métis and Inuit peoples is an asset
- A minimum two years in a supervisory or management role
- Experience related to budget oversight / tracking and program evaluation
- Priority given to hiring staff who are eligible for a professional college membership
- Valid First Aid & CPR certificate or willingness to obtain same.

Please submit cover letter and resume by September 25, 2018 at 4pm to:

Human Resources – YWHO
Point in Time Centre for Children, Youth and Parents
P.O. Box 1306
Haliburton, ON K0M 1S0
Email: info@pointintime.ca
Fax: 705-457-3492

We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.